

## **House of Laity**

### **Leadership Committee Vice Chair, Job Description**

**Title:** **Vice Chairperson**

**Term:** **1 year (or 2 years)**

**Responsible to:** **Leadership Committee Chair**

**Primary Responsibilities:** (in addition to Responsibilities and Duties of an HOL delegate)

1. Represent HOL on the ECC Leadership Council.
2. Performs Chair responsibilities in the absence of Chair.
3. Works closely with the Chair for the good of the HOL and the ECC at large.
4. Performs other responsibilities as assigned.

#### **Qualifications:**

1. A commitment to the Ecumenical Catholic Communion.
2. An understanding of the polity of the Ecumenical Catholic Communion, including the interrelationships and varied responsibilities of the HOL, the HOP, the Episcopal Council and the Office of the Presiding Bishop.
3. Ability to understand concepts and articulate ideas.
4. Ability to handle difficult and sensitive issues for the good of the HOL, and the ECC at large.
5. Ability to build consensus.
6. Excellent facilitation skills.
7. Ability and desire to commit the required time to fulfill Vice Chair duties and advance to Chairperson.